



**PASSPORT SIZE
PHOTOGRAPH**

1. **Write Full Name on the Back of Photo**
2. **Then Attach Photo Here**

VOLUNTEER APPLICATION FORM

Privacy Notice: A credit union is a member-owned financial cooperative, democratically controlled by its members, and operated for the purpose of promoting thrift, providing credit at competitive rates, and providing other financial services to its members. Data collection, processing and use are conducted solely for the purpose of carrying out the above-mentioned objectives. COK Sodality is committed to protecting the privacy of our employees and volunteers. For further information regarding the processing of information about you and other general purposes and to provide you with information on further processing please see our Privacy Policy at www.cokcu.com.

GENERAL INFORMATION

PARTICULARS OF APPLICANT

1.	My preferred role is to be a part of the: Board of Directors: [] Supervisory Committee:[] Credit Committee:[]				
2.	Name of Applicant: Mr./ Mrs. /Ms.: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> First Middle Last Name </div>				
3.	Member No.: _____ Date of Membership at COK Sodality: _____				
4.	Membership at other Credit Union: _____ Date of Membership: _____				
5.	Marital Status: Married:[] Divorced:[] Single:[] Widowed:[] Maiden Name: _____				
6.	Have you had a name change by Marriage or Deed Poll? Yes: [] No:[] <u>If Yes please fill out (7)</u>				
7.	State Previous Name: _____ Original Deed Poll Submitted: Yes:[] No:[]				
8.	Gender at Birth: Male:[] Female:[] Date of Birth (dd/mm/yyyy): ____/____/____.				
9.	Jamaican Nationality: Yes:[] No:[] Other Nationality/ Citizenship/ Country of Residence: _____				
10.	TRN: _____ NIS: _____ SSN (If applicable): _____				
11.	Present Address: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Street City / Town Parish / State Zip Code Country </div>				
12.	Mailing Address (if diff): _____ <div style="display: flex; justify-content: space-between; width: 100%;"> Street City / Town Parish / State Zip Code Country </div>				
13.	Telephone Nos: (H) _____ (W) _____ (M) _____				
14.	Email Address: _____				
15.	No. & Type of Dependents: Spouse: _____ Children: _____ Parents: _____ Grandparents: _____ Other: _____				
16.	Age(s) of Dependents: Spouse: _____ Children: _____ Parents: _____ Grandparents: _____ Other: _____				

GENERAL COMMENTS & QUESTIONNAIRE

You are required to provide a concise statement on each of the following topics:

1. Personal Statement of Interest: How will you contribute to COK Sodality as a volunteer?
2. Community/Social/Sporting Involvement – In which organizations, associations and/or sporting clubs are you actively involved, and in what capacity?
3. Governance Experience – What is your actual experience/exposure in being a Board, Management and/or Committee member?
4. General – State any other experience you have obtained that will enhance your contribution to COK Sodality’s interests as a credit union.
5. Credit History - Do you have any delinquent loans or other obligations with COK SODALITY or any other co-operative society or Financial institution: (Yes/No)
if Yes, Explain reason for delinquency:

6. Criminal or Credit History - Are you aware of any potential issues that might arise during credit or criminal background checks? (Yes/No) If yes, please provide details:
7. Conflicts of Interest - Are you aware of any apparent or actual conflicts of interest which may arise or has already arisen in the past with yourself (or anyone you are closely associated with) and COK Sodality? (Yes/No) If yes, please provide details:
8. Physical Meetings & Events: Are you able to attend meetings and events in person and regularly? (Yes/No) If No, please provide details:
9. Physical Meetings & Events: Are you able to attend meetings and events virtually and regularly? (Yes/No) If No, please provide details:

10. Commitment to the Credit Union: Are you able to commit at least 15 hours of your time monthly to the business of the Credit Union? (Yes/No)

If No, please provide details:

11. Criminal Offence or Bankruptcy: Has any organization under your management or policy control been convicted of any criminal offense or undergone supervision or bankruptcy proceedings involving dishonesty or breach of trust or pleaded nolo contendere to such an offense? (Yes/No)

If Yes, please provide details:

12. Do you have an immediate family relationship or external business relationship with any director, committee member, or employee of COK Sodality Co-operative Credit Union? (Yes/No)

If Yes, please provide details:

13. Are you an employer, employee, supervisor, or subordinate of any current employee, director, or committee member of COK Sodality Co-operative Credit Union? (Yes/No)

If Yes, please provide details:

<p>14. Are you currently or have you previously been an employee of COK Sodality Co-operative Credit Union, or an owner, employee, or official of any financial institution (inclusive of banks, brokerages, mutual fund companies, or credit unions) or their trade associations, advisory councils/boards, committees, commissions, or any other similar group? (Yes/No)</p> <p>If Yes, please provide details:</p>		
<p>15. Would you be willing to attend conferences, seminars, workshops, and other events related to your volunteer duties at COK Sodality Co-operative Credit Union in your own time? (Yes/No)</p> <p>If No, please provide details:</p>		
<p>POLITICALLY EXPOSED PERSON (PEP):</p>		
<p>A Politically Exposed Person (PEP) is an individual who holds or has held a prominent public position or has close associations with such individuals. In the context of Jamaica's laws regarding the proceeds of crime, a PEP refers to individuals who are or have been entrusted with prominent public functions or have connections to such individuals. These positions can include high-ranking government officials, senior executives in state-owned enterprises, judges, and political party leaders.</p> <p>The purpose of identifying PEPs is to assess the potential risk of money laundering, corruption, or other illicit activities. PEPs may have access to public funds and decision-making powers that can be exploited for personal gain. Therefore, it is crucial to evaluate the PEP status of candidates to ensure transparency, integrity, and the prevention of financial crimes.</p> <p><u>Please indicate any political affiliations that you may have below:</u></p>		
Political Affiliations	Positions Held or Describe Affiliation	Date

Please provide information about any family members or close associates who hold or have held prominent political positions.

Name of Person	Your Relationship to Person	Political Affiliations	Positions Held

Additional Information or explanation of Political Exposure

DECLARATION OF CANDIDATE

I, the undersigned candidate, hereby voluntarily declare and agree as follows:

1. **NO MISREPRESENTATION**
 - 1.1. I confirm that the details provided in this Application and in all my supporting documents are accurate and true to the best of my knowledge, information and belief. I understand that any misrepresentation may lead to the disqualification of my candidacy.
2. **AUTHORIZATION FOR BACKGROUND CHECK:**
 - 2.1. I hereby grant COK Sodality permission to carry out an all-inclusive and extensive background check. This Background check may include but is not limited to Criminal Records, credit check, employment verification,

correspondence with my references, and interactions with close associates and family to corroborate the information stipulated in my application.

3. DATA PROTECTION AND CONSENT TO PROCESSING:

3.1. I understand and accept that my information will be used to assess my suitability for the role of being a volunteer of COK Sodality. I also provide my express consent to COK Sodality to process my data as needed during the nomination and election process. This may include, but is not limited to, sharing my data with regulators, board of directors, members of the Nominating Committee, employees, and the general membership of the credit union.

4. FIDUCIARY RESPONSIBILITY ACKNOWLEDGEMENT

4.1. I acknowledge that, if selected as a candidate and thereafter elected, I will bear a fiduciary duty towards COK Sodality. This entails making decisions in the Credit Union's best interest, exercising utmost diligence, disclosing all necessary facts in utmost good faith and upholding the highest standards of professionalism and integrity.

5. OBLIGATIONS AND COMPENSATION UNDERSTANDING:

5.1. I recognize that the remuneration provided by COK Sodality for volunteers is nominal, not directly correlating with the time and dedication required for the position. However, I will remain fully committed to my role at all times.

6. CONFLICT OF INTEREST AND FRAUD PREVENTION PLEDGE:

6.1. I undertake to avert any personal, financial, or other interests that might impede my ability or inclination to fulfill my obligations to COK Sodality. I commit to promptly disclose any prospective conflicts of interest to the Board of Directors. Furthermore, I accept my responsibility to abstain from and report any suspected fraudulent activity within COK Sodality.

7. NOMINATING COMMITTEE

7.1. I understand that although I may have an interest in a particular volunteer role the Nominating Committee reserves the ultimate choice as to whether or not I will be nominated for that role.
7.2. I further understand that the Nominating Committee has the discretion to reject my application or remove my candidacy for any reason it deems fit.

8. COMMITMENT:

8.1. I affirm my understanding of the role's commitments, which encompass consistent participation in meetings and functions as necessitated by COK Sodality.

9. DUTY OF LOYALTY AND CARE DECLARATION:

9.1. Upon appointment, I vow to uphold a duty of loyalty and care to the Credit Union. This involves making decisions in the best interest of the Credit Union, preventing negligent actions, and employing my expertise for the organization's benefit.

10. TERM AND TERMINATION AGREEMENT:

10.1. I agree to serve for the entire term of my appointment, fully cognizant of my right to resign or the potentiality of removal per the bylaws of the Credit Union.

11. INTELLECTUAL PROPERTY ACKNOWLEDGEMENT:

11.1. I agree that all intellectual property, including materials, products, strategies developed during my tenure as a director, will remain the exclusive property of COK Sodality.

12. CONFIDENTIALITY POST-TERMINATION PLEDGE:

12.1. Upon termination of my position, I commit to preserving the confidentiality of any sensitive, proprietary, or confidential information pertaining to the Credit Union, accessed during my term.

FULL NAME:..... **SIGNATURE:**..... **DATED:**.....